

**DEERFIELD TOWNSHIP**  
**(810)793-6700 (810)793-4077 fax**  
[www.deerfieldtownship.com](http://www.deerfieldtownship.com)

**2010 FARMER'S MARKET APPLICATION**  
**EVERY MONDAY FROM MAY 17 THRU OCTOBER 2 pm to 7 pm**

**APPLICANT NAME (organization, club, individual):** \_\_\_\_\_

**PERSON IN CHARGE:** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY/ZIP:** \_\_\_\_\_ **Web site** \_\_\_\_\_

**PHONE (home):** \_\_\_\_\_ **(work):** \_\_\_\_\_ **(cell):** \_\_\_\_\_

**EXPECTED NUMBER OF WORKERS:** \_\_\_\_\_ **WILL YOU BE SELLING ANYTHING?** \_\_\_\_\_

**IF SO, WHAT?** \_\_\_\_\_ **Food items per County Health Department Regulations**

**Preference (Please check one):** **TRUCK STALL** \_\_\_\_\_ **NON TRUCK STALL** \_\_\_\_\_ **Vendor location not guaranteed.**

**CIRCLE THE DATES BELOW THAT YOU DESIRE TO HAVE A BOOTH**

<b>MAY</b>	<b>JUNE</b>	<b>JULY</b>	<b>AUG</b>	<b>SEPT</b>	<b>OCT</b>
17	7	5	2	6	4
24	14	12	9	13	11
31	21	19	16	20	18
	28	26	23	27	25
			30		

**DAILY RATE \$5/\$7 OR SEASONAL RATE \$50/\$60**

**FACILITY USE AGREEMENT**

- 1) It is understood that this application is subject to ordinances and policies governing Deerfield Township.
- 2) This agreement may be revoked for any violations, misrepresentations, or objectionable actions as deemed by Deerfield Township. The use of the facilities may also be canceled at any time due to time conflicts, hazards, or unforeseeable problems.
- 3) The applicant certifies that the information is true and correct.
- 4) The applicant has been authorized by the group/organization to represent it, and the applicant will be present at all times.
- 5) The applicant/organization agrees to assume all responsibility for damages or liability of any kind and further agrees to release, indemnify, and hold harmless Deerfield Township, its boards, commissions, agents, and employees from any and all suits, claims, damages, costs and expenses of every kind in conjunction with this application and the use of facilities and equipment, except that rising out of the sole negligence of Deerfield Township.
- 6) A certificate of insurance naming Deerfield Township may be required as may be determined by the Market Manager or Township Board.

- 7) Booth and surrounding area must be kept and left clean. No electricity or water will be provided.
- 8) Rental fees must be paid in advance of event.
- 9) Application not valid until approval is granted by the Market Manager.
- 10) Additional comments:

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Market Manager approval \_\_\_\_\_ Compliance/waiver \_\_\_\_\_ Date \_\_\_\_\_

Receipt # \_\_\_\_\_ Amount Paid \_\_\_\_\_ Ck # \_\_\_\_\_ Confirmation sent \_\_\_\_\_

**DEERFIELD TOWNSHIP  
2010 FARMER'S MARKET  
AGREEMENT OF COMPLIANCE/WAIVER OF RESPONSIBILITY**

I, \_\_\_\_\_, have read and fully understand the Deerfield Township Farmer's Market Rules and Regulations and the Facility Use Agreement. I hereby agree to comply with these Rules and Regulations, Facility Use Agreement, and all other federal, state, and local regulations that apply, knowing full well that I will forfeit my right to sell at the Deerfield Township Farmer's Market, if I am found to be in noncompliance. I accept the responsibility of the use of the Deerfield Township Farmer's Market Facility. I will reimburse the Township for any damages to Township property which are caused by myself or my associate(s). Deerfield Township will not be held responsible for accidents or injuries sustained by myself (vendor) and or my associate(s) while using the Farmer's Market Facility.

NAME OF ORGANIZATION, CLUB, INDIVIDUAL \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

**DEERFIELD TOWNSHIP  
2010 FARMER'S MARKET  
RULES AND REGULATIONS**

**1. DAYS OF OPERATION**

- a. The Market will open on May 17, 2010.
- b. The Market will operate on Monday of each week.
- c. The Market will close on October 25, 2010.

**2. HOURS OF OPERATION**

- a. Set up time will be between 1 pm and 2 pm.
- b. There will be no sales before 2 pm.
- c. Vendors should occupy their assigned stalls before 1:30 pm. Any stall not occupied by 1:30 pm may be given to another vendor at the discretion of the Market Manager or Township Board.
- d. All vendors are required to remain at the Market as long as they have product to sell.
- e. The Market will close at 7 pm. All vendors must be out of the area by 8 pm.
- f. Vendors who would like to sell from a truck will need to include that fact on their vendor application. There are a limited amount of vendor stalls that allow the ability to sell from the back of a truck.

**3. STALL ASSIGNMENTS**

- a. The Market Manager will assign vendor stalls. Stalls will be given out on a first come first serve basis unless the vendor has paid for the season by the first day of the Market.
- b. A vendor cannot sublet a stall.
- c. Standard locations are 10 feet by 10 feet.

**4. RENTAL FEES**

- a. A rental area includes a 10 feet by 10 feet area. Truck stalls will be a minimum 10X20 feet in addition to the 10 feet by 10 feet area.
- b. A standard 10 feet by 10 feet stall daily rate is \$5.
- c. A standard 10 feet by 10 feet stall seasonal rate is \$50.
- d. A truck stall in addition to a standard 10 feet by 10 feet area daily rate is \$7.
- e. A truck stall in addition to a standard 10 feet by 10 feet area seasonal rate is \$60.
- f. A seasonal rate is defined as a vendor paying their vendor fee up front on or before May 1, 2010.

**5. PRODUCTS**

- a. Items encouraged by the Farmer's Market are flowers, plants, herbs, fruit, vegetables berries, syrup, honey and hand made pieces of art.
- b. All products are subject to review by the Market Manager and Township Board.
- c. All produce (fruits, vegetables, berries) shall be of good quality. No over ripe or spoiled produce shall be offered for sale.
- d. No vendor shall be able to "dump" large quantities of any given product at a noncompetitive price. The vendor will be asked to leave the Market.
- e. Neither the Market Manager nor Deerfield Township will set prices for any product.

f. **Crafts must be handmade.**

## **6. PRODUCT DISPLAY**

- a. **Vendors are encouraged to display their products in an attractive manner and in keeping with the character of the Farmer's Market.**
- b. **Food items are to be displayed on a table. Those items that are displayed on the ground must be in a container.**
- c. **Vendors must provide a canopy that is anchored. Stakes will not be allowed to be used on pavement and or asphalt for anchoring purposes, it is recommended to use sand bags and/or cement blocks.**
- d. **Vendors must supply their own tables.**
- e. **Vendor displays must not exceed the boundaries of their assigned space.**
- f. **No obstacles may be placed in front of a vendor that may trip a pedestrian.**
- g. **All signage must be attached to the tables or vehicle. All signs should be attractive, readable, be in good condition and be in keeping with the character of the Farmer's Market.**
- h. **There will be no electricity source or water source for vendors to use.**

## **7. VENDOR PERFORMANCE**

- a. **Vendors are to keep their stalls maintained in a clean and sanitary condition. All bags, boxes, containers and debris must be removed by the vendor and shall not be left on site at the end of the day. Trash receptacles, maintained by the Township are meant for disposal of small articles of waste and are provided for customers.**
- b. **Vendors are expected to act in a professional and courteous manner with customers, other vendors and Market Manager.**
- c. **All vendors are subject to federal, state and county laws including those governing health, sanitation, sales tax, packaging, labeling and weights and measures.**
- d. **Failure to follow policies, regulations and decisions of the Farmer's Market, Market Manager and Deerfield Township will result in immediate and permanent removal from the Farmer's Market with no refund.**

## **8. GRIEVANCE PROCEDURE**

- a. **If a problem arises with the policies of the Farmer's Market or with another vendor, a meeting will be arranged with the Market Manager and affected vendors to resolve the issue.**
- b. **If the above step does not resolve the issue, the matter will be brought before the Township Board whose decision will be final.**
- c. **The Market Manager has the right to amend these Rules and Regulations if necessary.**